



## INDIAN INSTITUTE OF TECHNOLOGY MADRAS

### Minutes of the Meeting of the Board of Students held on 13.02.2015

The meeting of the Board of Students was held at 04:00 p.m., on 13.02.2015 DoSt office.

The following members were present:

Sl. No	Name	Designation
1	Prof. M.S Sivakumar	Dean (Students) and Chairman, BoS
2	Prof. K. Ramamurthy	Dean (Academic Courses)
3	Prof. K Sethupati	Chairman, CCW
4	Prof. Umakant Dash	Advisor (Cultural)
5	Dr. Mahesh Panchagnula	Advisor (Co-curricular)
6	Prof. BabuViswanathan	Advisor, TP&PR
7	Prof. Arul	Chief Advisor, Mitr
8	Lt. Col. (Retd.) Jayakumar	Deputy Registrar (Students)
9	PallaviChakravorty	Speaker (SAC)
10	AdityaBharadwaj	Students General Secretary (SAC)
11	Vishranth S Babu	Secretary (Academic Affairs)
12	M Ravi Babu	Secretary (Research Affairs)
13	SiddharthDialani	Secretary (Co-curricular Affairs)
14	Jayachandran K	Secretary (Hostel Affairs)
15	Nitish Reddy	Secretary (Sports)
16	SupreetHegde VarunTejaSalady	Secretaries (Cultural Affairs)
17	Rohit Kothari	Secretary (Intl. Alumni Affairs)
18	Venkataraman Ganesh	General Secretary, Mahanadhi Hostel
19	Mahesh Kurup	MS Engg. Councillor
20	Manikandan	PhD Engg. Councillor

### 1. To confirm the minutes of the meeting of the Board of Students held on 03.03.2014.

*The minutes of the meeting of the Board of Students held on 03.03.2014 were confirmed.*

**2. To consider the amendments recommended by the subcommittee of Students Affairs Council (SAC) to the Students' Constitution**

**a. Removal of the post of Hostel Mess Secretaries and Hostel Garden Secretaries**

**b. Introduction of the Hostel Health and Hygiene Secretary and the HAS Council**

The SAC met in January 2015 and discussed on amendments to the Students' Constitution in relation to the removal of the posts of the Hostel Mess Secretaries and Garden Secretaries. A new post: the Hostel Health and Hygiene Secretary is recommended for introduction instead. The SAC also recommended that the HAS Council be introduced.

*The Board recommends the above amendments to the students' constitution.*

*The Board also recommends that the amendments be implemented before the coming elections in March 2015 once approved by the Senate.*

**3. To consider the amendments made by Students Affairs Council (SAC) to the Students' Constitution – Introduction of an Institute Technical Affairs Secretary**

A proposal was made by the SAC for the introduction of a new Executive wing post: the Institute Technical Affairs Secretary. Considering the enormity of responsibilities of the Cocurricular Affairs Secretary, this proposal has been made. The Board discussed the proposal. Given the recent growth in both breadth and depth of activity of the Center for Innovation, it is felt that another person is needed on board.

The following recommendations have been made by the Board:

*The creation of the student **CEO, CFI** is recommended. However, considering the nature of the responsibilities that include maintaining CFI and other facilities, the Board suggests that the person occupying this post shall be selected (and not elected) from applications received by a duly constituted committee of faculty members by the Dean (Students). He/she shall report to the Advisor, Co-curricular affairs and seek directions from the CFI Board of Advisors.*

*The Board also noted that some of the selected positions such as mitr core representative, this position, if approved by the senate, and any other important selected positions that may arise in future are currently not a part of the Institute Executive Student Wing. Given the importance of these positions, they should be a part of the Institute Executive Student wing. The Board requested the SAC to discuss this matter in its next meeting.*

#### **4. To approve the IIT-Madras Students' Honor Code**

The SAC recommended that the Students' Honor Code drafted by a SAC subcommittee be used from the 2015-16 Academic year.

*The Board considered the Students' Honor Code and recommended that it be made shorter for the sake of convenience. The original version and the shorter version are included in the [AppendixDoSt1](#)*

#### **5. To consider the proposal to review the existing the LAN ban in the Hostel Zone**

The SAC has requested in its meeting on December 12, 2015 urging to do away with the LAN ban currently in place in the Hostel Zone.

*The Board recommends the restriction during the day time (8hrs to 14hrs) be lifted retaining the other restricted timings (00hrs to 5hrs) unchanged.*

#### **6. To approve the policies formulated by the SAC for classification of Student Bodies in the Institute**

The SAC had unanimously recommended the draft policy for classification of Student Bodies in the Institute in January 2015 (see [Appendix DoSt2](#)).

*The Board has recommended that changes be made in the policy as per the guidelines given by the Dean (Students).*

#### **7. Introduction of the Financial Accountability Committee (FAC)**

The SAC recommended the creation of a student body, the Financial Accountability Committee to scrutinize the finances handled by students holding positions of responsibility in the Institute.

*The Board gave an in principle approval to the FAC and asked the speaker, SAC to start working on formulating the committee.*

## Appendix DoSt1

### **The IIT MADRAS STUDENTS' HONOUR CODE (longer version)**

**I, a student of IIT Madras, do solemnly swear to uphold the following lofty values and ideals:**

#### **Integrity**

In my capacity as a student of IIT Madras, I shall be truthful and trustworthy in my words and actions in academic and non-academic affairs, and honest in thought, word and deed.

I shall be consistent in the expression of my values while upholding the ideals and credo of my Institute.

#### **Excellence and Quality**

I shall unceasingly strive to excel in my chosen field in the hope that I shall be significant and valuable to society at large and India in particular.

I shall always strive to perform my duties and fulfil my responsibilities to realize the best possible quality of outcomes.

#### **Respect for Diversity**

I shall be respectful and cordial towards all members of the Institute community and society at large irrespective of their race, religion, caste, language, region, gender, sexual orientation or any other factors.

I shall respect diversity in ideas, opinions, and perspectives, and also respect the right of any individual to take a divergent stand.

I shall not discriminate against anyone on the basis of any of their personality characteristics and traits.

#### **Respect towards Dignity and Rights of others**

I shall respect the dignity, and privacy of every individual.

I recognize and respect the rights of an individual over his/her tangible and intangible possessions.

#### **Preservation of Natural Environment**

I shall work to preserve the campus ecosystem and its biodiversity, and shall not directly or indirectly endanger them.

#### **Personal and Public Responsibility**

I shall judiciously use the privileges and resources that I am endowed with as a student of this Institute.

I shall take sufficient care of my personal health, cleanliness and hygiene through purposive physical and mental activities, and shall avoid harm to myself and my surroundings.

I shall uphold the spirit of the Constitution of India and obey all just laws of my country.

I shall take responsibility for my actions, and shall dutifully prevent violations of this Honour Code.

**I, a student of IIT Madras, do solemnly swear to lead a life of honour and dignity.**

## **ACADEMIC/INTELLECTUAL INTEGRITY**

The HonourCode broadly covers the guiding values and ideals that will be applicable to the students. Academics form the basis of student life. The following shall be considered as the *demonstrative dimensions* of this Honour Code in the context of academics, learning, and development of knowledge, skills and character.

### **1. Respect for others**

- a) Being prompt and punctual in attending classes as well as in submission of all assignments, term papers, project reports, etc.
- b) Maintaining and enhancing decorum and the intellectual atmosphere in the Institute.

### **2. Integrity and Dignity**

- a) Working on all assignments, terms papers, project reports, etc., as per the instructions and expectations of the concerned teacher. This implies that solo and group work and effort will be performed as per the design of the concerned tasks.
- b) Due, accurate and complete reporting of all data used in work, intermediate analysis, interpretations/inferences made, and the results thereof.
- c) Correct and complete representation of data and reports on internships.
- d) Registering in courses/labs with the objective of knowledge and skills maximization.
- e) Non-tampering of corrected answer scripts, assignments, term papers, etc.

### **3. Originality of and Fairness in Academic/Intellectual Work**

- a) Desisting from copying, in any form, manner or method, in all academic evaluations.
- b) Engaging in only authorized collaborations, and exercising full restraint in asking for and providing help, when not authorized.
- c) Citing appropriate references correctly and completely.
- d) Contributing equitably in all group work demanded by the programme of study and abhorring/avoiding free-riding in this context.

### **4. Responsibility and Civic Consciousness**

- a) Fair, effective and efficient use of public resources including infrastructure, facilities, utilities, equipment, services, etc.
- b) Not denying fellow students access to academic resources.
- c) Spreading the spirit of this Honour Code among fellow students.

The above list of *demonstrative dimensions* of this Honour Code is intended to act as a guideline for all students. The successful observance of this HonourCode will require the cooperation of every stakeholder involved in the process - the students, faculty and staff members and all campus residents and other related persons.

## **ACADEMIC INTEGRITY PLEDGE**

*"I believe in my ability to independently and honestly perform my duties, fulfil my responsibilities, and complete the work expected of me or tasks assigned to me guided by the spirit of excellence, quality and dignity. I shall collaborate and engage in any joint actions with my fellow students only when authorized."*

## **SIMPLIFIED VERSION**

**I, a student of IIT Madras, do solemnly swear to uphold the following lofty values and ideals:**

### **Integrity**

I shall be honest, truthful and trustworthy in my words and deeds in academic and non-academic matters.

### **Respect for Diversity**

I shall be respectful and cordial towards all members of the community and society at large irrespective of their race, religion, caste, language, region, gender, sexual orientation and the diversity in their ideas, opinions, and perspectives.

### **Respect towards Dignity and Rights of others**

I shall respect the dignity, and privacy of every individual.

### **Public responsibility**

I shall work to preserve the campus ecosystem and its biodiversity and will care for the resources and facilities commonly available.

I shall take sufficient care of my personal health, cleanliness and hygiene, and shall avoid harm to myself and my surroundings.

I shall take responsibility for my actions, and shall dutifully prevent violations of the laws of the land and of this Honour Code.

**I, a student of IIT Madras, do solemnly swear to lead a life of honour and dignity.**

## **ACADEMIC INTEGRITY PLEDGE**

*"I believe in my ability to independently and honestly perform my duties, fulfil my responsibilities, and complete the work expected of me or tasks assigned to me guided by the spirit of excellence, quality and dignity. I shall collaborate and engage in any joint actions with my fellow students only when authorized."*

## Appendix DoSt2

### CLASSIFICATION OF STUDENT BODIES

All student bodies are classified in the following manner :

#### **1) Student Affairs Council (SAC) -approved Student Bodies (Ex – Disaster Management Committee)**

- a) Such bodies shall report to a Student Secretary of IIT Madras
- b) Such bodies shall be provided monetary and infrastructural support from IIT Madras, at the discretion of Dean(Students) and as per the annual budget approved by the SAC and the DoSt.
- c) Such bodies shall have a well-defined constitution and team-structure
- d) The constitution, team-structure and list of members of such bodies shall be available at all times, with the respective Student Secretary and the Faculty Advisor, the Secretary reports to.

#### **2) Institute Recognized Independent Body ( Ex – Vivekananda Study Circle)**

- a) Such bodies need not report to any Student Secretaries of IIT Madras
- b) Such bodies cannot use the name of IIT Madras, or any of its official entities , in any capacity, to publicize their activities or garner support without official permission.
- c) In general, a faculty advisor from among the IITM permanent faculty members shall be identified by the DoSt in consultation with the group. The faculty advisor shall take responsibility for the group's activities.
- d) Such bodies would not, generally, be provided any monetary support from IIT Madras. Requests for support, if any, from IIT Madras shall be routed through the Faculty Advisor.
- e) The Faculty Advisor will inform of the events and activities of the body to the Dean(Students) from time to time.
- f) They shall have clearly-defined objective(s) and a comprehensive list of members, both of which shall be submitted to the Dean(Students) through the Faculty Advisor.
- g) Any addition/deletion/modification to the objective(s)/membership should be intimated to the Dean (Students) through the Faculty Advisor and the Speaker, Student Affairs Council at the beginning of every semester.

#### **3) Direct Institute-approved Student Bodies**

- a) Such bodies are directly formed by a Faculty Advisor approved by the Institute administration.
- b) Such bodies shall be provided monetary and infrastructural support from IIT Madras, at the discretion of Dean(Students).
- c) Such bodies shall have a well-defined constitution and team-structure
- d) The constitution, team-structure and list of members of such bodies shall be available at all times with the Faculty Advisor who reports to the Dean (Students).

Other bodies that aren't covered under the above three definitions are **completely independent bodies** which are not recognized by the institute. Ex – **Wolf club** formed independently by students interested in playing wolf. Students are free to form these bodies and pursue their activities in



campus as long as they don't violate India's Laws or Constitution. They cannot use IIT Madras' name or logo in any of their activities without prior permission from the Dean (Students).

**Procedure for conversion from Institute Recognized Independent Student Body/Completely Independent Student Body to SAC-approved Student Body**

Any Institute recognized Independent Student Body may convert itself into a SAC-approved Student Body under the following conditions-

1. The objectives/activities/ purpose of the Independent Student Body shall not overlap with those of any SAC-approved Student Body. In case of such an overlap, the Independent Student Body shall be absorbed by Institute Student Body whose objectives/activities/ purpose it overlaps with.
2. The Independent Student Body should have been active for atleast one semester, and shall have organized at-least a minimum number of activities involving the students/ faculty members/ campus community of IIT Madras.
3. They should form a well-defined constitution clearly stating their objectives.
4. They shall submit an application for conversion to the Speaker, Student Affairs Council.
5. The application shall be reviewed by the Student Affairs Council.
6. On approval of the conversion application by two-thirds majority of Councillors present on the floor, the Independent Student Body shall become SAC-approved Student Body.
7. Approval from the DoSt should also be obtained for this student body to become a SAC-approved body.

In case the Student Affairs Council rejects the approval for conversion, the Independent Student Body is free to pursue the matter directly with the Dean (Students). The Dean (Students) reserves the right to request of the application for reconsideration by the SAC.

In case of rejection of application from both SAC and Dean(Students), the Independent Student Body may reapply only after a period of 6 months.